



**International Association of Auto Theft
Investigators**

UNITED KINGDOM BRANCH

PRIVACY STATEMENT

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PRIVACY STATEMENT

Who we are:

This Privacy Statement applies to the processing by The International Association of Auto Theft Investigators United Kingdom Branch (IAATI UK), a Not for Profit organisation, of your personal data. IAATI UK takes your privacy very seriously and treats all your personal data with great care. IAATI UK acts in accordance with the applicable data protection legislation.

IAATI UK is a branch of the International Association Auto Theft Investigators known as IAATI.

The membership is made up of:

- law enforcement officers,
- insurance investigators,
- representatives of vehicle manufacturers,
- representatives of insurance companies,
- representatives from any government vehicle registration authority or organisation with a governmental vehicle regulatory function.
- private investigators and
- Any representative of any company, organization, business or philanthropic endeavour known or believed to be beneficial to the best interests and objectives of the Association.

Our most effective weapon to combat car crime related offences is co-operation between all parties.

The **United Kingdom Branch of IAATI UK** was formed and received its charter in 2001. The founding members saw the opportunity to serve the needs of those people engaged in the prevention and detection of vehicle crime.

The United Kingdom Branch includes the countries of England, Ireland, Scotland, Wales and Northern Ireland. Members of the UK Branch are automatically members of the world wide IAATI UK association.

Through vehicle crime training and communication in vehicle theft techniques IAATI UK provides the resources required to fight against vehicle theft, to influence vehicle security, prevent vehicle thefts and increase detections of those involved in vehicle crime. IAATI UK has established training courses to help educate our members in the identification of stolen vehicles and the methods used by the criminal fraternity to steal them.

Our Goals

Our most effective weapon to combat the crime of auto theft is cooperation. IAATI UK has actively pursued this by providing its members with an unsurpassed array of experience, training and resources in areas such as technical developments, trends, intelligence information and investigative assistance. Through IAATI UK we are able to pool our resources in order to achieve our common interests, and better serve our communities.

IAATI UK is dedicated to developing and encouraging the highest professional standards of conduct among auto theft investigators and strives to eliminate all factors interfering with the administration of the auto theft suppression effort.

When you visit our websites (the "Website"), join our organisation as a member, renew your membership, register to attend one of our training sessions, or contact us in any way (email and or telephone) we collect information from and about you. Some of the information we collect may be classed as personal data under data protection legislation, that is, "any information relating to an identified or identifiable natural person". It may be collected any time you submit it to us, whatever the reason may be.

This Privacy Statement describes which personal data is collected and for which purposes this personal data is processed by IAATI UK. It also states which rights you have under applicable data protection legislation

Particularly important information

WHO WE ARE

For the purpose of particular data protection legislation, the data controller of your personal data is the International Association of Auto Theft Investigators.

You may contact

secretary@iaati.org.uk

MUST READ SECTIONS

We draw your attention to the section on International Transfer of Data and Your Rights.

Collecting your personal data

IAATI UK collects information about you in the following ways.

Information you give to us.

This includes personal data collected:

- Through our Website when you register, login, commence or complete an online transaction to use our products and services.
- When you contact us to make enquiries about our organisation.
- When you join our organisation as a member.
- When you renew your membership with us
- When you provide support or sponsorship for one of our activities;
- When you register to attend a training seminar as a delegate or as a presenter.
- When you nominate for an award or certification.

When do we collect your data?

When we do business with you: it will usually include full or partial contact details including names and addresses (including business and or organisation details if you are making your enquiries on behalf of a Corporate Body, Government Agency or Association), telephone and email details.

If you have special requirements, then it may also be necessary to collect details about diet or disability or any other preferences that you may have.

We collect payment card information from you should you choose to use this form of payment for purchasing or guaranteeing use of our products and services. (membership application and/or registering as a delegate)

Information Automatically Collected. This includes information and personal data collected:

Through our website, we automatically log information about you and your computer or mobile device when you access the website. The information about your use of the Website comprises http header information which your browser transmits to our webserver, information collected through the use of cookies and log information. For example, when visiting the website, we log your computer or mobile device operating system name and version, manufacturer and model, browser type, browser language, screen resolution, the website you visited before browsing to our website, pages you viewed, how long you spent on a page, access times and information about your use of and actions on our website.

We may collect the following information:

- Your name, employers name and your job title
- Your contact information including telephone and email address
- Your demographic information such as post code, preferences and interests
- Other information relevant to registrations, membership and customer surveys

Why do we retain your data?

We are a membership organisation which prides itself on our members networking among themselves.

Your personal data will be stored in centralized systems which are under the control of IAATI UK and accessible by members of IAATI UK.

We use the information we collect about you to process your membership and promote your membership to other members and supporters/sponsors of IAATI UK throughout the IAATI UK network to understand your needs as a member, delegate at a conference, supporter of our organisation or friend of our organisation with regard to the following.

- Management of your membership (including any awards won, certification achieved, board positions held)
- Management of your registration as a delegate at one of our seminars/activities
- Promoting your networking opportunities throughout the industry
- Internal record keeping and accounting processes
- We may use the information to improve our services
- We may periodically send you emails and newsletters about IAATI activities and information which we think you may find interesting using the email address which you have provided.
- You may hear from other members and/or delegates of IAATI.
- From time to time, we may also use your information to contact you for internal market research purposes (i.e .member satisfaction surveys, seminar feedback surveys) We may contact you by email, phone, fax or ordinary mail.

The information enables you to manage your website user account.

We will contact you and other members may contact you about their work and/or related products and services. Communications are generally sent by email or by way of our newsletters and publications such as the APB and the ATT but we may sometimes use other methods of delivery such as by post, SMS or telephone.

We mainly collect, store and process personal data at three different stages: (i) before you decide to join our organisation (ii) when you join our organisation as a delegate and (iii) when you attend one of our seminars.

i. Before you decide to join our organisation

When you visit our Website (www.iaati.org.uk), we collect information about your use of the Website. This includes both information we collect directly from you, and information we collect about your behaviour. This information may constitute 'personal data' under applicable law.

ii. When you join our organisation as a member.

When you sign up as a member, you will have to provide us with your name, email address, phone number, and your employment details. You may also provide a credit card token or other payment information as applicable. We use this personal data to process the membership application, for billing purposes, and to allow us to communicate with you about your membership.

iii. When you attend one of our seminars

When you sign up as a delegate at one of our seminars, you will have to provide us with your name, email address, phone number, and your employment details. You may also provide a credit card token or other payment information as applicable. We use this personal data to process your registration and to allow us to communicate with you about your attendance requirements at our seminar. Your personal data will be available to other delegates in attendance at the seminar as all attendees are required to wear a name tag and a mailing list of all delegates is made available to other delegates and the seminar supporters.

Delegates are provided your information for networking opportunities as similarly the supporters (sponsors) of the seminar. **You can opt out during the registration process of your details appearing on the seminar attendees list.**

We may at each of the stages outlined above use your personal data but only when and to the extent the law allows us to.

Most commonly, we will use your personal data in the following circumstances:

- Where we need to manage your membership.
- Where we need to perform the contract, we are about to enter into or have entered into with you. (Supporters)
- Where it is necessary for our legitimate interests (or those of a third party) and your interests and fundamental rights do not override those interests.
- Where we need to comply with a legal or regulatory obligation.
- Where you have provided your consent.

For your convenience, we have made an overview of activities that involve the processing of your personal data, and the corresponding legal basis/legal bases that allow us to process this data:

	Purpose/activity	Legal basis
1.	First of all, we store the personal data you provide to us in our systems for administrative purposes.	<ul style="list-style-type: none"> • consent, where required • enter into and manage your membership or perform a contract to which you are a party
2.	Secondly, we store the personal data of members and it is available for networking purposes to other members of IAATI UK who may choose to contact you with respect to their industry needs.	<ul style="list-style-type: none"> • consent, where required • enter into and manage your membership or perform a contract to which you are a party
3.	We will have to verify your identity. We may use your passport or drivers licence or other identification document. We will not store a copy of your identification document, except to the extent permitted by law.	<ul style="list-style-type: none"> • enter into and manage your membership or perform a contract to which you are a party • for the purposes of our, or a third party's, legitimate interests, including keeping our records up to date
4.	We store your personal data in our database(s), also after your membership and/or association with our organisation has terminated for up to 5 years or to the extent required by law.	<ul style="list-style-type: none"> • compliance with a legal obligation • for the purposes of our legitimate interests, including: <ul style="list-style-type: none"> ○ keeping our records up to date ○ managing our on-going relationship with you

5.	<p>For many of our business purposes we use cloud-based services. Therefore, for technical and organizational reasons, it is necessary that your personal data is transferred to servers located in the US, or to servers located in countries outside of the European Economic Area ('EEA').</p>	<ul style="list-style-type: none"> • enter into and manage your membership or perform a contract to which you are a party • for the purposes of our, or a third party's, legitimate interests, including: <ul style="list-style-type: none"> ○ the provision of administration and IT services and network security ○ preventing fraud
6.	<p>We process your membership and/or registration, howsoever made directly via our website or via a third party (online) PayPal or otherwise.</p>	<ul style="list-style-type: none"> • enter into or perform a contract to which you are a party
7.	<p>We offer and provide services and products you request from us or which we may think you are interested in or from our supporters, via email, telephone or other media. These marketing communications contain information and articles from other members, industry organisations and corporations with commercial information on products and technology advancements within the industry.</p> <p>We use the email address you provide to send the newsletter to. If you no longer wish to receive the newsletter, you can unsubscribe, and we will no longer send you these newsletters.</p>	<ul style="list-style-type: none"> • consent, where required • enter into and manage your membership or perform a contract to which you are a party • for the purposes of our, or a third party's, legitimate interests
8.	<p>We use credit card data or other payment data for invoicing purposes.</p>	<ul style="list-style-type: none"> • enter into or perform a contract to which you are a party
9.	<p>We endeavour to provide a high level of security of both the information we store as well as our facilities, (IT) systems and premises, by means of encryption, physical security measures, passwords, company procedures and policies and professional IT support. Personal data may be processed in this context by IAATI UK</p>	<ul style="list-style-type: none"> • for the purposes of our, or a third party's, legitimate interests, including: <ul style="list-style-type: none"> ○ maintaining appropriate physical and IT/network security
10.	<p>We endeavour to prevent our services and facilities (properties) from being used for illegal purposes, of</p>	<ul style="list-style-type: none"> • vital interests

	any kind. Personal data may be processed in this context by IAATI UK	<ul style="list-style-type: none"> • for the purposes of our, or a third party's, legitimate interests, including: <ul style="list-style-type: none"> ○ protecting your security and data.
11.	We engage in activities required for compliance with legal obligations, third party claims or requests from public authorities, such as (i) the mandatory storage/containment of certain information because of a criminal investigation, (ii) requests from third parties for access to information (iii) any further instructions from third parties, such as supervisory authorities, that involve data processing.	<ul style="list-style-type: none"> • consent (if required) • enter into or perform a contract to which you are a party • for the purposes of our, or a third party's, legitimate interests • compliance with a legal obligation
12.	If you have special requirements, then it may also be necessary to collect special categories of personal data in relation to diet or disability.	<ul style="list-style-type: none"> • consent

Sharing your data

We may share your personal data as follows:

Third parties designated by you. We may share your personal data with third parties where you have provided your consent to do so. ie seminar attendance and supporters/sponsors.

Other members: We may share your personal data with other IAATI members who have access to that data through the 'member search' facility on the iaati.org web site.

Our Third-Party Service Providers. We may share your personal data with our third-party service providers who provide services such as payment processing, information technology and related infrastructure provision, business support (operational and administrative), customer service, the processing and delivery of marketing communications to you, email delivery, auditing and other similar services. These third parties are only permitted to use your personal data to the extent necessary to enable them to provide their services to us. They are required to follow our express instructions and to comply with appropriate security measures to protect your personal data. Third parties are subject to confidentiality obligations and may only use your personal data to perform the necessary functions and not for other purposes.

Other Disclosures. We may share personal data as we believe necessary or appropriate: (a) to comply with applicable laws; (b) to comply with lawful requests and legal process, including to respond to requests from public and government authorities to meet national security or law enforcement requirements; (c) to enforce our Privacy Statement; and (d) to protect our rights, privacy, safety or property, and/or that of you or others.

We do not share your data with any third parties outside of the above processing arrangements and we do not share your data with any business external to our group for their own marketing purposes. From the data we

collect, you should only ever receive marketing communications from IAATI UK recognised members and/or IAATI UK supporters/sponsors.

International Data Transfers

As a member of IAATI UK your details are retained in the member search area of the IAATI website.

Your personal information by way of name, affiliation (employer), telephone contact number and email address are available to ALL members of IAATI through the 'Member Search' facility on the International website.

You have access to your profile on the International Website (www.iaati.org) and have total control over the information that is available under the 'Member Search' facility. You may change or delete that information at any time.

In some instances, it is necessary to transfer your personal data overseas. Any transfers will be made in full compliance with all aspects of the applicable regulations.

For many of our business purposes we use cloud-based services. Therefore, for technical and organizational reasons, it is necessary that your personal data is transferred to servers located in the US, or to servers located in countries outside of the EEA. When we transfer the data to a country outside of the EEA that does not offer an adequate level of data protection, we will ensure compliance with applicable law by way of EU Model Clauses, EU-US Privacy Shield-certification, or other legally accepted safeguards, as applicable.

Your Rights

You have the following rights:

Right to revoke consent

If we process personal data on the basis of your consent, you have the legal right to revoke such consent at any time. We will then cease the relevant processing activity going forward.

Right of access to your information

If you want to know what personal data we have collected or process about you, you may request us to provide a copy of your personal data by sending an email to secretary@iaati.org.uk. We will ask you to identify yourself. We will not provide you with a copy of your personal data to the extent that the rights and freedoms of others are or may be adversely affected.

Right to rectification and erasure of data, and restriction of processing

If you believe that our processing of your personal data is incorrect, inaccurate, unlawful, excessive, incomplete, no longer relevant, or if you think that your data is stored longer than necessary, you may ask us to change or remove such personal data or restrict such processing activity, by sending an email to secretary@iaati.org.uk.

Right to data portability

You have the right to receive your personal data, which you have provided to us, in a structured, commonly used and machine-readable format, in accordance with Article 20 of the General Data Protection Regulation.

Right to object

You have the legal right to object, on grounds relating to your particular personal situation, at any time to processing of your personal data. Furthermore, you have the right to object at any time to our processing of your personal data for direct marketing purposes or to profiling. You can do this by either (i) opting out by using the option we provide in the relevant direct marketing message (e.g. an email newsletter), or (ii) updating your preferences on your profile on the www.iaati.org website, or (iii) by sending an email to secretary@iaati.org.uk.

For the sake of clarity: without prejudice to the foregoing we are always entitled to send you messages that do not constitute direct marketing, i.e. service messages and messages regarding the management of your membership and seminars held by IAATI UK.

Nothing in this Privacy Statement is intended to provide you with rights beyond or in addition to your rights as a data subject under applicable mandatory data protection law.

We will use reasonable endeavours to respond to your request or query within one month. We are entitled to extend this term by another two months if the complexity of the situation so requires. If your request is manifestly unfounded or excessive we may either (i) charge you a fee, or (ii) refuse to process your request. With respect to access requests we may also charge you for extra copies. If we decide not to honour your request or answer your query, we will explain our reasons for doing so in our reply.

Protection and Storage of your data

We have used and will continue to use reasonable means to protect your personal data against loss, alteration or any form of unlawful use. Where possible, your personal data will be encrypted and stored on a virtual private server that is secured by means of state of the art protection measures. A strictly limited amount of people has access to your personal data. The members of IAATI UK have access to your personal data that you choose to allow through the Member Search facility of the International website www.iaati.org

We have put in place procedures to deal with any suspected personal data breach and will notify you and any applicable regulator of a breach where we are legally required to do so

Cookies

The Website uses various cookies. We may track and record your use of our online services, either through cookies or via other means. Cookies enable us and others to monitor your browsing behaviour. Information generated by the use of cookies may constitute personal data. We may use the personal data collected in this manner for the purposes as stipulated in this Privacy Statement.

A cookie is a small file which asks permission to be placed on your computer's hard drive. Once you log on to our web site you agree to the use of the cookie, the file is added, and the cookie helps analyse web traffic or lets you or us know when you visit a particular site. Cookies allow web applications to respond to you as an individual.

The web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.

We use traffic log cookies to identify which pages are being used. This helps us analyse data about web page traffic and improve our website in order to tailor it to member needs. We only use this information for statistical analysis purposes and then the data is removed from the system.

Overall, cookies help us provide you with a better website, by enabling us to monitor which pages you find useful and which you do not. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us.

You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the website.

Retention of information

We will only retain your personal data for the period necessary to fulfil the purposes outlined in this Privacy Statement. This may be up to 5 years, unless a longer retention period is required or permitted by law (which is typically the case in the context of our obligations under tax law).

Should you choose to unsubscribe from our mailing list, please note that your personal data may still be retained in our database to the extent permitted by law.

Security

We are committed to ensuring that your information is secure. In order to prevent unauthorized access or disclosure we have put in place suitable physical, electronic and managerial procedures to adequately safeguard and secure the information we collect online.

Links to other websites

Our website may contain links to enable you to visit other websites of interest easily which will also include our supporters/sponsors. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

Controlling your personal information

You may choose to restrict the collection or use of your personal information in the following ways:

1. On most on line forms you will be asked to select a box as to how you wish your personal data to be used.

2. You should look at the conclusion of most communications where you can choose to opt Out of newsletters etc. (This will not affect our general right to communicate to you in relation to managing your membership)
3. You control the information available to other members by way of accessing your profile on www.iaati.org
4. You may write and convey your concerns to IAATI UK by email to secretary@iaati.org.uk

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law.

You may request details of personal information which we hold about you. You may contact the IAATI UK Secretary at secretary@iaati.org.uk.

If you believe that any information we are holding on you is incorrect or incomplete, please write to or email us as soon as possible, at the above address, including a copy of your identity card. We will promptly correct any information found to be incorrect. Alternatively, as a member, you can log-in to your profile page and adapt your membership information (e.g. address, contact data.)

General

We are committed to resolve any complaints about our collection or use of your personal data. In case you have any questions in relation to this Privacy Statement or our practices in relation to your personal data you may send an email to secretary@iaati.org.uk We hope to resolve any complaint brought to our attention, however if you feel that your complaint has not been adequately resolved, you reserve the right to contact your local data protection supervisory authority.

We have done our best to make sure that this Privacy Statement explains the way in which we process your personal data, and rights you have in relation thereto. We may change this Privacy Statement from time to time to make sure it is still up to date and we will notify you if we make any material updates. We may also notify you in other ways from time to time about the processing of your personal information.

This Privacy Statement shall always be available on our website at www.iaati.org.uk.

We will only retain your personal data for the period necessary to fulfil the purposes outlined in this Privacy Statement. This may be up to 5 years, unless a longer retention period is required or permitted by law (which is typically the case in the context of our obligations under tax law).
