



## APPLICATION FOR CERTIFICATION AS AN IAATI CERTIFIED VEHICLE CRIME SPECIALIST

### **INSTRUCTIONS:**

Application for IAATI Certification as Certified Vehicle Crime Specialist is a two-stage process:

Stage 1. Completion of the application form which provides your personal and background information. Qualifying points are allocated for each relevant employment experience, prior education and training. To be considered for Stage 2 applicants must achieve qualifying 100 points and be a member of IAATI.

All applications will be reviewed and verified by IAATI's Certification Committee and applicants will be advised of the Committee's decision. This process may take up to 6 weeks.

Stage 2. . Those members whose applications have been verified and confirmed will be then be invited to complete stage 2. Upon payment of the Certification application fee (see below), members will be provided with details of how they can access the IAATI Certification Reference documents and access to the online IAATI Certification Exam. The Certification Exam is a multiple-choice exam and applicants must achieve a score 70% or higher, to be granted status as an IAATI Certified Vehicle Crime Specialist.

To assist IAATI members become an IAATI Certified Vehicle Crime Specialist the IAATI Training and Education Committee has produced a set of educational support manuals. These manuals have recently been updated and serve as the reference texts from which the exam is based. As such all applicants should read these documents before sitting the exam.

The exam and support materials are accessed online. Details of how to access the IAATI Training materials and the IAATI Certification Exam are only available once step 1 of your application has been reviewed and approved by the IAATI Certification Committee and the appropriate payment has been received.

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### **Certification Validity**

IAATI Certification is only valid for a period of 3 years and is conditional upon the holder maintaining their IAATI membership during the term of their certificate. If their IAATI membership lapses for a period or more than 60 days their certificate will become invalid and they will need to reapply for certification, including resitting the test.

Members may apply to renew their Certification for another 3 years, any time 6 months prior to its expiry date and up to 31 days after it has expired, without the need to re-sit the test. However, applicants must submit evidence of continued employment and/or training in the area and must be a member of IAATI. (See the separate **Application for Renewal of IAATI Certification** for more details.)

Applications for renewal more than 60 days after the expiry date of a previously held certificate will be required to reapply as a new applicant, pay the full application fee and re-sit the exam.

**Certification Fees:**

The following fees apply for the IAATI Certification Program:

1. Stage 1 Application: Free
2. Stage 2 Application Fee \$US 75 (or \$US 25 for members of the Latin American and Southern Africa Branches). If the applicant is a non-IAATI member, the fee is \$US125 (or \$US45 for Latin American and Southern Africa Branches). This fee will also include a 1-year IAATI membership.
3. Renewal Fee \$US25 (or \$US10 for Latin American and Southern Africa Branch members). Applicants can apply to simply renew an existing certificate for a further 3 years (without re-sitting the exam), if they meet the following criteria:
  - a. They apply prior to the expiry date of their current certificate, or within 60 days of its expiry,
  - b. Provide documentary evidence that they have achieved 100 points of continued training and participation in the industry since their last certificate was granted, and
  - c. They are still a financial member of IAATI.If they do not meet this all of these criteria they will be required to complete a new Application for Certification, including paying the application fee and re-sitting the exam.
4. Exam Re-sit Fee Members who fail the exam may re-sit the exam a second time without charge. If they fail a second time then fee of \$US 10 is charged for each subsequent re-sit of the exam.

No refunds will be provided after the payment has been processed, including if the applicant elects not to sit the exam. Failure to take the exam within one year of acceptance date will result in forfeiture of the application process.

For more information please contact:

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Executive Director

International Association of

Auto Theft Investigators

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Email: [training@iaati.org](mailto:training@iaati.org)



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## Stage 1: APPLICANT'S INFORMATION

*Applicants must achieve a minimum of 100 points in order to be granted permission to proceed to Stage 2*

### Applicant's Details:

First Name	
Last Name	
Address	
State/Province/Territory	
Zip Code/Postcode	
Country	
Cell Phone Number	
Email Address	
IAATI membership Number (if known)	
IAATI Branch or Chapter you are a member of	

### Employment History

- 10 points/year if working full time in a relevant role; 5 points/year if working part-time in a relevant role*

### Current Position

Role, Position or Title	
Employer	
Department, section or unit within the organization	
Commencement Date	
Brief description of the role or duties performed	

Previous Relevant Position:

Role, Position or Title	
Employer	
Department, section or unit within the organization	
Start Date	End Date
Brief description of the role or duties performed	

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Start Date	End Date
Brief description of the role or duties performed	

*If you wish to list additional employment history, please attached to the end of the application*

## Education/Training

Please list all educational qualifications you have completed, including the years they were completed, and the name of the educational institution.

- 20 points for a University degree course relevant to your current occupation
- 20 points for completion of Law Enforcement (Sworn Officer) Training (i.e. Training at local Police academy or similar).
- For all other courses 10 Points for any relevant course up to 1 year fulltime equivalent in length and 20 points for any relevant course greater than 1-year full time equivalent.

Year	Name of Qualification or course and institution	Length of Course

Please list any other training or education you have undertaken (i.e. in house training by employer, or external training such as IAATI Seminars you have attended) One point per hour of training.

Year	Name and location of training / seminar	Approx. hours of training provided

## Teaching

Please list any relevant presentations or classes you have taught that relate to vehicle crimes.

- 5 points per hour of teaching

Year	Name of Class / workshop and where presented	Hours

## Publications

Please list any relevant articles you have had published in industry publications that relate to the topic of vehicle crimes.

- 5 points per relevant article/training video produced
- 50 point for a book where you have contributed at least 33% of the content

Year	Title of article/book/training video	Where published

## References

Please list 2 professional referees that can verify the above information.

Referee 1:

Name	
Organization/ Affiliation	
Role or Position	
Contact Phone Number	
Contact Email Address	

Referee 2:

Name	
Organization/ Affiliation	
Role or Position	
Contact Phone Number	
Contact Email Address	

Supervisors Signature

Signature		Date	
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**Declaration:**

I certify that the information provided in this application is accurate, and I give permission for my information to be verified. I also understand that if information on this application is found to be untruthful, the application will be denied and the matter will be referred to the IAATI Committee.

Signature		Date	
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**Please submit this form via email to:**

International Association of  
Auto Theft Investigators  
Email: [training@iaati.org](mailto:training@iaati.org)

*You are welcome to attached additional information that you wish to support this application. We aim to respond to all stage 1 applications within 6 weeks of receipt of your application.*